[Letterhead of the beneficiary]

Maecenata Foundation
Oberföhringerstrasse 18
81679 München
Germany

*Sent by E-Mail to* *report@maecenata.eu*

**Funds Utilization Report for the grants received from Maecenata Foundation in 2018**

**Name of organization**

Address

City /State / ZIP

Country

**Transnational Giving Project (TG) Nr.:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

In 2018 we received grants amounting\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_from the Maecenata Foundation.

The grants were used as follows:

1. The entirety of funds has been expended:
* YES
* NO, we expect to spend the remaining funds amounting \_\_\_\_\_\_\_\_\_\_\_\_ until \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ as follows:\_\_\_\_\_\_\_\_\_\_\_\_\_\_
1. Purpose and activities for which the grant funds were utilized including a brief breakdown of how they were expended:
2. Outcome and/or quantifiable results of the grant(s):
3. Our organization’s fiscal year ends: \_\_\_\_\_\_\_\_\_\_\_

(we submit reports for the full calendar year)

Additional:

* Project related documents (e.g. audited financial statements and annual reports covering full calendar years),
* Copies of clippings of press coverage / photos,
* Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I certify that I am authorized to sign this report on behalf of the organization named above and that all grant funds were expended for charitable purposes and no portion of the grant funds were diverted to non-charitable uses, the donor, the donor’s family or donor advisor.

I hereby confirm that the grantee has complied with all the terms and conditions specified in the Grant Eligibility Application (GEAF) with Maecenata Foundation.

Handwritten signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name in printed characters \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Position\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Direct E-Mail address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_